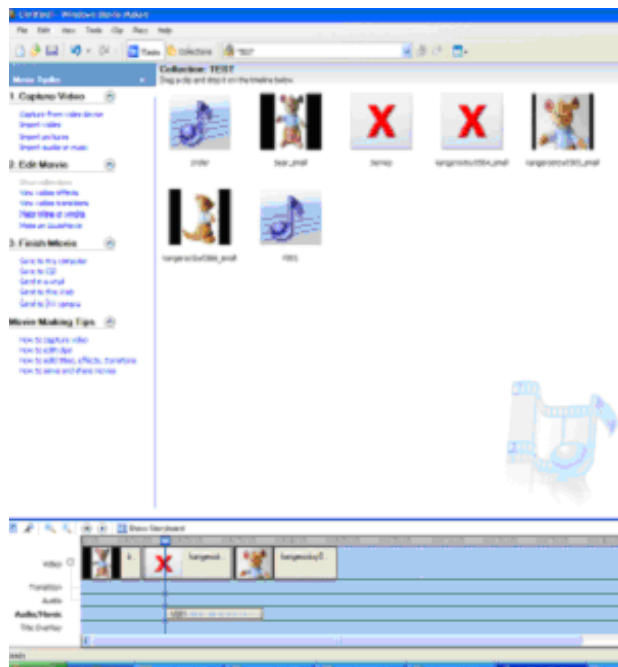


## Digital Storytelling tutorials

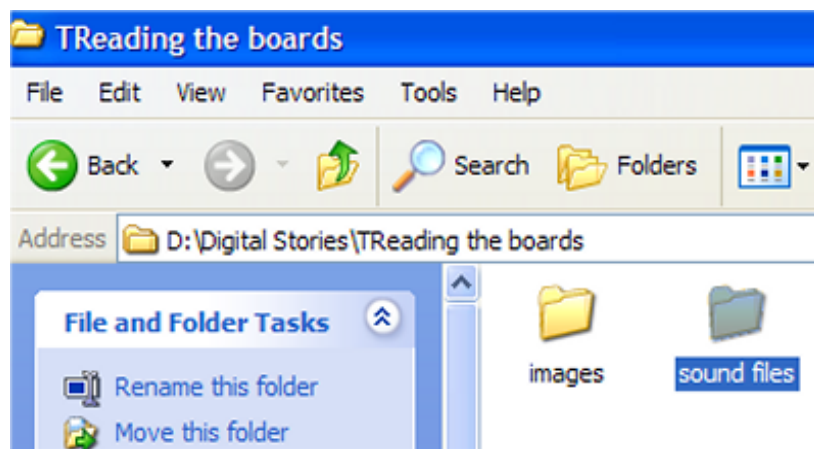
### 4. Housing your individual project files

It is vitally important that you keep all your image and sound files together in a folder **and that you do not move them around during the construction of your project!** If you bring files on a CD copy them into a folder on the hard drive BEFORE importing them into Moviemaker.

Until you save your final digital story as a movie file Moviemaker looks for each of the ingredients on your hard drive. If you move the files from the original location they were in when you IMPORTED them into Moviemaker the links will be broken, and a nasty looking red cross will appear on the image or sound file in Moviemaker (if this happens to you, refer to the removing **red cross disease** information sheet).



We suggest that you create a folder for Digital Stories on your hard drive and then create subfolders for each project. Within each project folder create sub-folders for images and sound files.



Do not delete files from the hard drive while you are creating your project – they are still being used!